

**VILLAGE OF NORTHFIELD
BOARD OF TRUSTEES
Minutes of February 13, 2007**

- I. **ROLL CALL:** Chair Richard Suitor, Trustees Samantha Baraw, Libby Hambleton, Thomas McCarney, and Jim Wilson. Also present were Village Manager Allard and Kathleen Lott (*Northfield News & Transcript*).

Chair Suitor called the meeting to order at 7:00 p.m.

- II. **PUBLIC PARTICIPATION (Scheduled):** None.

III. **ACTION ITEMS**

a. **Approval of Minutes**

1. **January 23, 2007 (Regular Meeting).** Motion by Trustee Wilson, seconded by Trustee Hambleton, to approve the minutes. One amendment - Item VI, c, 4: last sentence needs "and this will mean we will have to do extra work." **Motion passed 5-0-0.**

b. **Approval of Bills**

1. **Warrant #16-07.** Motion by Trustee McCarney, seconded by Trustee Wilson, to approve Warrant #16-07 in the amount of \$380,303.07. Page 11, first item should be "caustic soda," not "road salt." **Motion passed 5-0-0.**

- c. **Government Banking Resolution:** Motion by Trustee McCarney, seconded by Trustee Wilson, to authorize Administrative Assistant Kenneth McCann as the second signatory. There was concern that the Village holds accounts at the Chittenden bank and the Merchant's Bank. The Trustees requested a report back on what actions the authorized person, Kim Pombar, took as a result of this resolution. **Motion passed 5-0-0.**

- d. **Water Project.** There was an estimate provided on a \$3,000,000 borrowing estimate and the impact it would have on yearly water rates. Trustee McCarney provided a proposed schedule to start with Phase I or Phase III. Trustee McCarney would like to see a bond vote in September/October. This would give us an opportunity to bid in January 2008. We could go for bond vote in June but we are unsure we would be able to get things together in time. Trustee McCarney feels that a June vote would be too soon. We need to pick a project and the Manager needs to notify the state. We will need to put a project summary together. Motion by Trustee McCarney, seconded by Trustee Wilson, to authorize the Manager to make an application to the State for Phase III of the Water Project Upgrade and obtain necessary permits for this board to move forward. **Motion passed 5-0-0.** Trustee McCarney wanted to caution that the estimate for this project (\$2,500,000) was from September 2005 and will probably change a bit.

IV. **REPORTS**

a. **Village Manager:**

1. **Capital Plan.** There was a capital plan included in packets. There were questions on the transferring of monies to a technology account.
2. **Energy Use Audit.** Bob Murphy from Efficiency Vermont came to the Municipal Building to do an energy use evaluation. We are in good shape. Efficiency Vermont does not do structural evaluations. Manager Allard is thinking that she will ask soon for funding for structural evaluations and will bring a proposal forth at a later time.

- b. **Committee Reports.** There were none.

c. Miscellaneous

1. **Efficiency Vermont Project update.** There was a logo done that has been approved for the project. We should start to see the logo out there more on posters, etc. Meetings are open and people are encouraged to attend. The big push is light bulbs and energy audits. There will be a meeting on Thursday, March 8, 2007 at 7:00 p.m. here in the Brown Public Library's Community Room.
2. **Safe Routes 2 School.** There will be an upcoming meeting on this. Trustee McCarney would like to see the group talk to the property owners in the areas that they are looking to use.
3. **Seven-Month Financial Statements.** The financial statements were distributed in the packets. There were no comments at this time

V. PUBLIC PARTICIPATION (Unscheduled): None.

VI. EXECUTIVE SESSION. Motion by Trustee Wilson, seconded by Trustee Hambleton, to go into executive session to discuss legal matters. **Motion passed 5-0-0.**

The Board went into executive session at 7:49 p.m.

Motion by Trustee Wilson, seconded by Trustee Hambleton, to come out of executive session.
Motion passed 5-0-0.

The Board came out of executive session at 7:53 p.m. No action was taken

VII. ADJOURNMENT: Without objection, the Board adjourned at 7:53.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.